

STUDENT NAME: \_\_\_\_\_

GRADE: \_\_\_\_\_



**IMHOTEP ACADEMY  
TUITION CONTRACT 2023-2024**

This contract becomes effective upon the signature of the parent(s), and upon payment of the non-refundable deposit of \$400. This contract contains the full agreement of the parties and no representation or assurance, whether verbal or written, shall affect or alter the obligation of either party hereto.

**PAYMENTS**

Attached is ADDENDUM 1, which outlines our monthly tuition plans and Schedule of Fees.

A 10% late charge will apply to all payment installments received after the payment due date. Automatic payment plans are available. (See attached authorization form.)

In the event the student’s tuition and/or fees are in arrears five days or more, I (we) understand the student will be removed from class, not be allowed to take semester examinations, not participate in extracurricular activities, not receive letters of recommendation nor participate in the next semester classes until the tuition and/or fees are paid. Also, graduating seniors with tuition and/or fees in arrears will not be issued either a diploma or official transcripts until the balance is paid-in-full.

In the event tuition and/or fees remain in arrears and unpaid upon the published due date and Imhotep Academy retains an attorney and/or collection agency to collect monies due, the undersigned parent(s) agree to pay reasonable attorney’s fees and collection agency costs.

Indicate Payment Plan (please check)

**Annual**                       **Semester**                       **Monthly\*\***

Annual payments are due on July 30. Semester payments are paid in two installments on July 30 and December 15. Refer to the monthly finance agreement for monthly pay dates. There is a \$30 NSF charge for all returned checks. All checks returned to Imhotep as uncollectable must be replaced by money orders or cashier’s check.

**WITHDRAWAL**

I (we) understand that by registering my (our) child for the school year beginning in August 2023, and by paying the non-refundable registration fee of \$500, a space will be reserved in the applicable class specifically for my (our) child. I (we) also recognize that as a private school, Imhotep Academy’s budget is based largely on tuition revenues and contributions. Therefore, I (we) specifically agree that once my (our) child is registered and guaranteed a space, if my (our) child is withdrawn or dismissed for any reason, I am (we are) obligated to forfeit the \$500.00 non-refundable deposit and pay for any outstanding tuition and/or fees through the end of the semester.

**ENFORCEABILITY**

The tuition contract shall be interpreted and enforceable under the laws of the State of Georgia.

**ACKNOWLEDGEMENT**

\_\_\_\_\_  
(initials) I (we) will read and agree to abide by all policies of the 2023/24 Parent Handbook.

I (we) further acknowledge that, pursuant to the financial policies section of the Parent Handbook, transcripts, diplomas, grades, etc. will not be released until all financial obligations under this tuition contract have been satisfied.

\_\_\_\_\_  
(initials)

In the event my (our) child transfers to another school, I (we) understand and agree that transcripts cannot be provided to that school until all financial obligations under this tuition contract have been satisfied.

\_\_\_\_\_  
(initials)

\_\_\_\_\_  
Signature (parent/guardian)                      Date

\_\_\_\_\_  
Signature (parent/guardian)                      Date